

Job Description

Groundskeeper:

Under the supervision of the District Manager and with the help of senior ground keeper, groundskeepers shall be responsible for the overall measurements and preparation of gravesites, opening and closing of graves, set up for funeral service and all other related work.

Groundskeepers will operate backhoe, dump truck, utility vehicles, riding mowers and transferring debris to the dump.

Groundskeepers are to perform routine and basic gardening and ground work in maintaining lawns, landscaping areas, building equipment, and to do related work as required for the overall maintenance of the building and grounds.

Groundskeepers may use power tools available to trim around grave markers, sidewalks and curbs, pick up debris, general tree and hedge pruning, maintain flowers, containers and general grounds cleaning and wedding, maintain sprinkler and irrigation systems.

Groundskeepers shall maintain the condition of the operating irrigation system and electrical control boxes and all other related work required for the maintenance of the building and the grounds of the district.

Requirements for all district employees:

- a. Required to possess a valid California drivers license and maintain a good driving record.
- b. Required to follow all district safety requirements, rules and regulations, are responsible for a safe work environment and will be required to pause/stop work when safety is a concern.

Physical requirements:

- a. Must be capable of lifting and moving items up to seventy-five pounds (75 lbs).
- b. Must be capable of working in all weather conditions.
- c. Ability to stand and walk for long periods of time.
- d. Ability to bend, reach, pull, push and kneel.